

Program

Single-Use Technologies VII: Revolutionizing Manufacturing for Tomorrow's Medicines

March 17 – 20, 2025

Hilton Hotel Malta
Malta

Conference Co-Chairs

Andrea Rayat
University College London

Nelly Montenay
Sartorius

Katharina Neutsch
Roche Genentech



Engineering
Conferences
International

Engineering Conferences International
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Engineering Conferences International (ECI) is a not-for-profit global engineering conferences program, originally established in 1962, that provides opportunities for the exploration of problems and issues of concern to engineers and scientists from many disciplines.

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Seongkyu Yoon, University of Massachusetts, Lowell

Previous conference in this series

Single-Use Technologies: Bridging Polymer Science to Biotechnology Applications

October 18-21, 2015

Leesburg, VA, USA

Conference Chairs:

Ekta Mahajan, Genentech, Inc., USA

Gary Lye, Department of Biochemical Engineering, University College London, UK

Single-Use Technologies: Bridging Polymer Science to Biotechnology Applications II

May 7-10, 2017

Tomar, Portugal

Conference Chairs:

Ekta Mahajan, Genentech, Inc., USA

Gary Lye, Department of Biochemical Engineering, University College London, UK

Regine Eibl, Zurich University of Applied Science, Switzerland

Single-Use Technologies: Bridging Polymer Science to Biotechnology Applications III

September 23 – 26, 2018

Snowbird, Utah, USA

Conference Chairs:

Weibing Ding, Amgen, USA

Martina Micheletti, University College London, United Kingdom

Robert Repetto, Pfizer, USA

Single-Use Technologies IV Webinar

May 20, May 25, June 1, 2021

Conference Chairs:

Magali Barbaroux, Sartorius, France

Weibing Ding, Amgen, USA

Martina Micheletti, University College London, United Kingdom

Single-Use Technologies V

March 20-23, 2022

Marseille, France

Conference Chairs:

Magali Barbaroux, Sartorius, France

Martina Micheletti, University College London, United Kingdom

Single-Use Technologies VI

September 10-13, 2023

Boston, Massachusetts, USA

Conference Chairs:

Magali Barbaroux, Sartorius, France

Sheryl Kane, Takeda, USA

Seongkyu Yoon, University of Massachusetts, Lowell, USA

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SÜDPACK MEDICA

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Thermo Fisher Scientific

Locations and Notes

- *Technical sessions will be in Portomaso Suite II & III.*
- *Poster Sessions will be in Portomaso Suite I.*
- *Breakfasts will be in the Oceana Restaurant*
- *Lunches will be in the Portomaso Suite Foyer.*
- *Dinner locations are noted in the program.*
- *The ECI on site office is in the Portomaso Suite Foyer.*
- *Audio, still photo and video recording by any device (e.g., cameras, cell phones, laptops, PDAs, watches) is strictly prohibited during the technical sessions, unless the author and ECI have granted prior permission.*
- *Speakers – Please have your presentation loaded onto the conference computer prior to the session start (preferably the day before).*
- *Speakers – Please leave at least 3 minutes for questions and discussion.*
- *Please do not smoke at any conference functions.*
- *Turn your mobile telephones to vibrate or off during technical sessions.*
- *After the conference, ECI will send an updated participant list to all participants. Please check your listing now and if it needs updating, you may correct it at any time by logging into your ECI account.*
- *Emergency Contact Information: Because of privacy concerns, ECI does not collect or maintain emergency contact information for conference participants. If you would like to have this information available in case of emergency, please use the reverse side of your name badge.*

Monday, March 17, 2025

- 11:00 - 13:00 **Conference Check-in** (Portomaso Suite Foyer)
- 13:00 - 13:15 **Opening Remarks**
Andrea Rayat, University College London; Beth Junker, ECI Liaison
- 13:15 - 16:45 **Session 1: Quality Foundations**
Co-chairs: Noemi Dorival, NIBRT; Nicole Hunter, Watson-Marlow Fluid Technology Group; Shane Kelly, Fastnet Biopharma LLC
- 13:15 - 13:30 **Session Introduction**
- 13:30 - 14:00 **Enhancing biocompatibility of 3D printed polyurethane parts using Parylene Coating**
Roberto Menzel, Sartorius Stedim Biotech, Germany
- 14:00 - 14:30 **Extractables and leachables in SUT: Mitigation strategies and future trends**
Shane Kelly, Fastnet Biopharma LLC, Ireland
- 14:30 - 15:00 Coffee Break (*Sponsored by MilliporeSigma*)
- 15:00 - 15:30 **Investigating the UF/DF clearance of leachables from mixed-polymer extracts by untargeted LC-MS with in-Silico quantitation**
Anna Mulligan, The National Institute for Bioprocessing, Research and Training (NIBRT), Ireland
- 15:30 - 16:00 **Implementing X-Ray for single-use systems sterilization: What's next?**
Samuel Dorey, Sartorius Stedim FMT SAS, France
- 16:00 - 16:45 **Panel Discussion: Quality Foundations**
Patrick Evard, Cytiva
Armin Hauk, Sartorius Stedim Biotech GmbH, Germany
Aidan Sexton, Johnson & Johnson Innovative Medicine, Ireland
- 16:45 - 17:00 **Poster Presentations - Introduction and Overview**
Co-chairs: Jeffrey Carter, Cytiva; Phillip Smith, GSK
- 17:00 - 18:30 **Poster Session I / Social Period**
- 18:30 - 19:45 **Keynote Talk**
- 18:30 - 18:45 **Introduction to Keynote** (Katharina Neutsch, Roche Genentech)
- 18:45 - 19:45 **Addressing sustainability in workforce growth, facility use and plastics use with VR/AR systems**
Ivan Wall, FourPlus,Ltd., United Kingdom
- 19:45 - 20:00 Break
- 20:00 - 22:00 **Buffet Dinner** (Oceana Restaurant)

Tuesday, March 18, 2025

- 07:00 - 08:15 **Breakfast**
- 08:15 - 12:15 **Session 2: Single-Use Technology Advancements and Enablers**
Co-chairs: Gary Gilleskie, NC State University, BTEC/North Carolina State University; Marcus Bayer, Hamilton Bonaduz AG; Ekta Mahajan, Genentech
- 08:15 - 08:30 **Introduction**
- 08:30 - 09:00 **Continuous Nanofibers: Enabling material for sustained single use technologies**
Yuris Dzenis, University of Nebraska-Lincoln, USA
- 09:00 - 09:30 **Technology transfer and scale-up of a high-density *e. Coli* fermentation from a 200 L stainless steel to a 1000 L single-use fermenter**
Cameron Graham, Biovectra, Canada
- 09:30 - 10:00 **Scale-down of continuous single-Use centrifuge for harvest of mammalian cells**
Michaela Dölle, KTH Royal Institute of Technology, Sweden
- 10:00 - 10:30 **Coffee Break**
- 10:30 - 11:00 **Next-Gen nanofiber breakthrough: Maximizing lentiviral yields with low-salt, high-efficiency purification**
Sujeong Yang, Astrea Bioseparations, United Kingdom
- 11:00 - 11:30 **Bridging the gap in downstream process intensification with pionic**
Jerome Chevalier, Sartorius, France
Chad Varner, Sanofi, USA
- 11:30 - 12:15 **Panel Discussion: Single use technology advancement and enablers**
Yuris Dzenis, University College London, United Kingdom; Cameron Graham, Biovectra, Canada; Michaela Dolle, KTH Royal Institute of Technology, Sweden; Sujeong Yang, Astrea Bioseparations, United Kingdom; Jerome Chevalier, Sartorius, USA; Chad Varner, Sanofi, USA
- 12:15 - 13:15 **Lunch**
- 13:15 - 13:30 **Break | Meet in Lobby by 1:30 PM for Loading Buses**
- 13:30 - 20:15 **Excursion**
- 13:30 **Buses Depart from Hilton Malta - Travel to Mdina (30 minutes)**
- 19:45 **Buses Depart from Mdina, Travel to Hilton Malta (30 minutes)**
- 20:30 - 22:30 **Poster Session II / Social Period**

Wednesday, March 19, 2025

- 07:00 - 08:45 **Breakfast**
- 08:45 - 12:00 **Session 3A: Sustainable Solutions in Single-Use Design and Manufacturing**
Sponsored by Sartorius
Co-chairs: Magali Barbaroux, Sartorius Stedim; Jack Jeffries, University College London; Emelia DeForce, Genentech
- 08:45 - 09:00 **Introduction**
- 09:00 - 09:30 **Sustainable polyolefins for biopharma Industry**
Amel Murgic, Borealis, Germany
- 09:30 - 10:00 **Small re-design has a big impact**
Nicole Hunter, Watson-Marlow Fluid Technology Solutions, United Kingdom
- 10:00 - 10:30 **Coffee Break**
- 10:30 - 11:00 **Opportunities and challenges in developing a fully connected single-use continuous manufacturing process for biologics, an industry case study**
Miriam Monge, Sartorius, France
Abhishek Mathur, Enzene Biosciences, India
- 11:00 - 11:30 **Efficient unit operations that drive more sustainable manufacturing**
Matt Zustiak, Thermo Fisher Scientific, USA
- 11:30 - 12:00 **Multiple fill and drain operation: A promising strategy for cost reduction and sustainability in bioprocessing, supported by a high strength single-use film**
Diana Perez, Merck, USA
- 12:00 - 13:30 **Lunch**
- 13:30 - 16:15 **Session 3B: Sustainable Solutions in Single-Use Design and Manufacturing**
Co-chairs: Magali Barbaroux, Sartorius Stedim FMT SAS; Jack Jeffries, University College London; Emelia DeForce, Genentech
- 13:30 - 14:00 **Enabling the re-use of single use systems for a next generation biotechnology facility**
Jordyn Wintczak, Lilly, Ireland
- 14:00 - 14:30 **End of life barriers & solutions for single use technology (SUT)**
Andrea Thurnheer, Genentech/Roche, USA
- 14:30 - 15:00 **Coffee Break**
- 15:00 - 15:45 **Panel Discussion: Sustainable Solutions**
Juergen Bodenmueller, Suedpack Medica AG, Switzerland; Federico Baruffi, Syensqo, Italy; Joris Van de Velde, Solventum, Belgium; Katharina Dahlmann, Hamilton Bonaduz AG, Switzerland
- 15:45 - 16:15 **Outro: Sustainable Solutions**

Wednesday, March 19, 2025 (continued)

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| 16:15 - 17:30 | <u>Keynote Talk</u> |
| 16:15 - 16:30 | Introduction to Keynote (Martina Micheletti, University College London) |
| 16:30 - 17:30 | Bio-Integrated design: Moving from the anthropocene to the biocene Brenda Parker, University College London, United Kingdom |
| 17:30 - 19:00 | Break |
| 19:00 - 20:00 | Reception |
| 20:00 - 22:00 | Gala Banquet and Awards Dinner (Portomaso Suite II & III) |

Thursday, March 20, 2025

- 07:00 - 08:15 **Breakfast**
- 08:15 - 12:15 **Session 4: Future Perspectives and Emerging Trends**
Co-chairs: Patrick Evrard, Cytiva; Michael Delahaye, AstraZeneca; Veronique Chotteau, KTH; AdBIOPRO, Competence Centre for Advanced Bioproduction by Continuous Processing
- 08:15 - 08:30 **Introduction**
- 08:30 - 09:00 **Flexible mixing strategies for CAR-T manufacturing in the bellows bioreactor**
Gergana Atanasova, Ori Biotech, United Kingdom
- 09:00 - 09:30 **Optimizing single-use bag performance in rocking bioreactors**
Laila Miranda, University College London, United Kingdom
- 09:30 - 10:00 **Extractables and leachables assessment in intensified and continuous bioprocessing**
Armin Hauk, Sartorius Biotech GmbH, Germany
- 10:00 - 10:30 **Coffee Break**
- 10:30 - 11:00 **Driving efficiency, quality, and innovation through integration and digitalization**
Srijana Chapagain, MilliporeSigma, USA
- 11:00 - 11:30 **Advancements in spectroscopic methods for scalable inline process monitoring and control in single-use bioprocessing**
Jochen Scholz, Sartorius Stedim Biotech GmbH, Germany
- 11:30 - 12:15 **Panel Discussion: Future perspectives and emerging trends**
Marcus Bayer, Hamilton Bonaduz AG, Switzerland; Martina Micheletti, University College London, United Kingdom; Ekta Mahajan, Gilead, USA
- 12:15 - 12:30 **Closing Remarks**
Nelly Montenay, Sartorius Stedim
- 12:30 - 14:00 **Lunch & Departures**

Poster Presentations

- 1. Flow-Through Ready for Use Technologies for a Continuous Downstream Process**
Stuart Tindal, Sartorius Stedim Stedim Biotech GmbH, Germany
- 2. Comparison of Single-Use and Steel Fermentors for Malaria Vaccine Expression**
Wouter Palmaerts, Thermo Fisher Scientific, France
- 3. Transforming Bioprocess Development: Sustainable, Resource-Efficient Perfusion Screening with Single-Use Microwell Plates**
Marie Dorn, University College London, United Kingdom
- 4. Digitalization of in-Process Analytical Single-Use Sensors**
Stefan Bardeck, METTLER TOLEDO Process Analytics, Switzerland
- 5. Advanced Extractables and Leachables Assessment for Microcarriers Used for the Cultivation of Adherent Cells**
Armin Hauk, Sartorius-Stedim Biotech GmbH, Germany
- 6. Development and Evaluation of Orbital Rocking Motion-Based Single-Use Cell Culture System**
Duk Jae Oh, Sejong University, South Korea
- 7. Characterising Membrane Resistance in Single-Use Ultrafiltration Systems for Cell and Gene Therapies**
Roisin Molly Oldroyd, UCL, United Kingdom
- 8. Development of Single Use Affinity Chromatography Technology for Lentiviral Vectors Purification**
Sara Abreu, University College London, United Kingdom
- 9. DuPont™ Liveo™ Pharma TPE Tubing: Comparative Testing Data with Benchmarks**
Lise Tan-Sien-Hee, DUPONT, Belgium
- 10. A Sustainable Product Design must take into consideration a holistic Life-Cycle-Assessment**
Juergen Bodenmueller, Suedpack Medica AG, Germany
- 11. Are current pharmacopoeial particle test methods applicable to single-use systems?**
Fanny Gaston, Sartorius Stedim, France
- 12. Optimizing Carbon Footprint and Chemical Resistance with Sustainable Specialty Polymers**
Federico Baruffi, Syensqo, Italy
- 13. Sustainability benefits of process intensification with advanced single use technologies**
Joris Van de Velde, Solventum, Belgium
- 14. Innovating Medicine Manufacturing: The Future of Process Analytical Technology (PAT) in Single-Use Technologies and Their Expanding Role in Bioprocess development**
Katharina Dahlmann, Hamilton Bonaduz AG, Switzerland
- 15. DuPont™ Liveo™ Pharma TPE Tubing: Comparative testing data with Benchmarks**
Lise Tan-Sien-Hee, DuPont Healthcare, Belgium



Engineering Conferences International

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Calendar of ECI Conferences

Celebrating 64 years of international, interdisciplinary engineering conferences

2025

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| March 17-20 | 25AU | SINGLE USE TECHNOLOGIES VII: REVOLUTIONIZING MANUFACTURING FOR TOMORROW'S MEDICINES (Malta) N. Montenay, Sartorius; A. Rayat, University College London; K. Neutsch, Roche Genentech |
| March 30-April 3 | 25AM | MICROBIAL ENGINEERING III: NEW GENERATION OF CELL FACTORY TO MEET THE FUTURE CHALLENGES AND TO SEIZE NEW OPPORTUNITIES (Porto, Portugal) E. Keshavarz-Moore, University College London; T. Sauer, Sanofi |
| March 30-April 3 | 25AY | 2025 INTERNATIONAL CONFERENCE ON SEMICONDUCTOR TECHNOLOGY FOR ULTRA LARGE SCALE INTEGRATED CIRCUITS AND THIN FILM TRANSISTORS (ULSIC VS TFT 9) (Cetraro, Italy) Yue Kuo, Texas A&M University and National Yang Ming Chiao Tung University |
| April 27–May 2 | 25AC | CELL CULTURE ENGINEERING XIX (Tucson, AZ) A. Khetan, BMS; M. Yu, Gilead; M. Betenbaugh, Johns Hopkins University |
| May 19-23 | 25AG | ALKALI ACTIVATED MATERIALS AND GEOPOLYMERS: HIGH-END TECHNICAL APPLICATIONS (Finland) C. Leonelli, Università degli Studi di Modena e Reggio Emilia; J. Yliniemi, University of Oulu; W.M. Kriven, University of Illinois at Urbana-Champaign; J.L. Provis, University of Sheffield; A.R. Boccaccini, University of Erlangen-Nuremberg |
| May 18-23 | 25AB | BIO-CHAR IV (Santa Marta, Colombia) F. Berruti, Western University, Canada; F.C. Janna, The National University of Colombia |
| May 18-22 | 25AO | ADVANCES IN OPTICS FOR BIOTECHNOLOGY, MEDICINE AND SURGERY XVIII (Cork, Ireland) S. Gibbs, M. Skala and S. Andersson-Engels |
| June 1-6 | 25AP | POLYMER REACTION ENGINEERING XII (Clearwater, Florida) I. Konstantinov, The Dow Chemical Company; P. Iedema, University of Amsterdam; M. Grady, Axalta |
| June 22-27 | 25AT | THERMAL AND ENVIRONMENTAL BARRIER COATINGS VII (Irsee, Germany) B. Pint, Oak Ridge National Laboratory; E. Opila, University of Virginia; B. Hazel, Pratt & Whitney; Uwe Schulz, German Aerospace Center; Ram Darolia, GE Aviation (retired); B. Harder, NASA |
| July 6-11 | 25AW | MICRO- AND NANOPLASTICS IN WATER: CHARACTERIZATION, CURE AND PREVENTION (Davos, Switzerland) D. Hunkeler, Aqua+Tech |
| September 14-19 | 25AQ | PYROLIQ III – 2025: Pyrolysis and Liquefaction of Biomass and Wastes (Calabria, Italy) M. Garcia-Perez, Washington State University; Paulita Gauthier-Maradei, Institute of Science and Technologies for Sustainable Energy and Mobility, CNR; Axel Funke, KIT |
| Oct 5-9 | 25-AJ | INTEGRATED CONTINUOUS BIOMANUFACTURING VII (Dubrovnik, Croatia) I. Ramos, AstraZeneca; M. Brower, Merck; A. Jungbauer, BOKU; K. Brower, Sanofi |
| Oct 12-16 | 25AD | ELECTROPHORETIC DEPOSITION VIII: FUNDAMENTALS AND APPLICATIONS ((Calabria, Italy) A.R. Boccaccini, University of Erlangen-Nuremberg; B. Ferrari, Institute for Ceramic and Glass, Spanish Research Council; A. J. Pascall Center for Functional Nanomaterials, Brookhaven National Laboratory; F. Grasset, IRL LINK, CNRS; K. Katagiri, Hiroshima University |
| October 19-24 | 25AE | ENZYME ENGINEERING XXVIII (Helsingør, Denmark) J. Woodley, DTU; D. Heddem-Welner, DTU |

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| October 26-31 | 25AS | CERAMIC MATRIX COMPOSITES III (Yamanashi, Japan) R. Darolia, GE Aerospace; K. Goto, JAXA; G. Vignoles, University of Bordeaux; S. Kitaoka, Japan Fire Ceramics Center; T. Akatsu, Tokyo University of Technology |
| November 2-7 | 25AI | BENEFICIATION OF PHOSPHATES X (Hanoi, Vietnam) Chair: P. Zhang, Florida Industrial and Phosphate Research Institute, USA; Co-Chairs: P. Vo, Ardaman & Associates Inc, USA; E. Rova, Yara Suomi Oy, Finland; A. C. Silva, Federal University of Goiás, Brazil; E. Wingate, Bechtel Australia |
| <u>2026</u> | | |
| January 11-16 | 26AG | INNOVATIVE MATERIALS & METHODS FOR ADDITIVE MANUFACTURING III (IM2AM) (Savannah, GA) B. Compton, University of Tennessee, Knoxville; E. Eastwood, KCNSC; N. Gupta, New York University; D. Schmidt and J. Gonzalez-Gutierrez, Luxembourg Institute of Technology; P. Cortes, University of Texas at El Paso |
| Feb TBA | 25AA | ADVANCED MEMBRANE TECHNOLOGY VIII: ENVIRONMENT, FOOD, HEALTH AND NEW FRONTIERS (TBA) J. Hestekin, University of Arkansas; U. Beusche, W.L. Gore, Inc.; D. Bhattacharyya, University of Kentucky |
| February 1-5 | 26AT | ADVANCING MANUFACTURE OF CELL AND GENE THERAPIES IX (Hilton Head, SC) J. Moscariello, BMS; C. Hoesli, McGill University; B. Marques, CenturyTC |
| TBA Spring | 26AD | CATBIOINNOV – 2026: INTERNATIONAL CONFERENCE ON INNOVATION IN CATALYTIC BIOMASS VALORIZATION (TBA) R. Wojcieszak, CNRS, University of Lorraine; L. Rossi, IQ, USP; K. Wilson, Griffith University; D. Vlachos, University of Delaware |
| April 9-13 | 26AC | DELIVERY OF NUCLEIC ACID THERAPEUTICS III: BIOLOGY, ENGINEERING & DEVELOPMENT (Dubrovnik, Croatia) L. Sepp-Lorenzino, Intellia Therapeutics; S. F. Dowdy, University of California San Diego School of Medicine; M. Stanton, Generational Bio |
| April 12-17 | 26AA | VACCINE TECHNOLOGY X (Porto, Portugal) T. Tagmyer, PATH; N.E. Alteras, Moderna; S. Frank, UCL; D. Cowley, AstaZeneca |
| May/June TBA | 26AH | NANOTECHNOLOGY IN MEDICINE V: PHYSICAL TRIGGERS AND ADVANCED MATERIALS (TBA) R. Fernandes, George Washington University; J. Nguyen, University of North Carolina at Chapel Hill; A. Schroeder, Technion |
| June 7-12 | 26AW | WASTELCA 5: LIFE CYCLE SUSTAINABILITY ASSESSMENT FOR WASTE MANAGEMENT AND RESOURCE OPTIMIZATION V (Cetraro (Calabria), Italy) U. Arena, University of Campania "Luigi Vanvitelli" |
| TBA | 26AM | BIOCHEMICAL AND MOLECULAR ENGINEERING XXIV (TBA) D. Tullman-Ercek, Northwestern University; M. Blenner, University of Delaware; A. Lewis, Moderna |
| TBA | 26AV | ENG2WINE: An International Conference on Wine and Spirits Engineering (TBA) (Anthony Dufour and Franco Berruti) |
| TBA | 25AR | CHEMREC II: THERMOCHEMICAL RECYCLING OF PLASTICS (Dubrovnik, Croatia) S. Kersten, University of Twente; M. Pilar Ruiz, Maastricht University; E. Heeres, University of Groningen |

Engineering Conferences International

Engineering Conferences International (ECI) is a not-for-profit global engineering conferences program that has served the engineering/scientific community since 1962 as successor program to Engineering Foundation Conferences. ECI has received recognition as a 501(c)3 organization by the U.S. Internal Revenue Service and is incorporated in the State of New York as a not-for-profit corporation.

The program has been developed and is overseen by volunteers both on the international Board of Directors and international Conferences Committee. More than 1,900 conferences have taken place to date. The conferences program is administered by a professional staff and the conferences are designed to be self-supporting.

ECI Mission

To serve the engineering/scientific community with international, interdisciplinary, leading edge engineering research conferences

ECI Purposes

The advancement of engineering arts and sciences by providing a forum for the discussion of advances in the field of science and engineering for the good of mankind by identification and administration of international interdisciplinary conferences

To work with engineering, scientific and social science societies and the interested general public to jointly sponsor conferences and to take other actions that will foster complementary programming.

To initiate conferences that will have a significant impact on engineering education, research practice and/or development.

ECI Encouragement of New Conference Topics

The ECI Conferences Committee invites you to suggest topics and leaders for additional conferences and encourages you to submit a proposal for an ECI conference.

Ideally, proposals should be submitted from 18 to 24 months in advance of the conference although the staff can work on a shorter timeline.

The traditional format for an ECI conference is registration Sunday afternoon with technical sessions held each morning and evening through Thursday or Friday noon. Afternoons are used for informal gatherings, poster sessions, field trips, subgroup meetings and relaxation. This format has served well to build important professional networks in many areas.

ECI welcomes proposals for shorter conferences and for conferences which span weekends in order to reduce the number of working days participants are away from their offices.

ECI Works With You

ECI works with conference chairs in two complementary ways. First, an experienced member of the Conferences Committee acts as your technical liaison from the proposal stage through the conference itself. He or she is always available to consult with you on any conference issue.

Second, after your proposal has been approved by the Conferences Committee, the ECI staff will assume responsibility for the administration of the conference.

Your primary responsibilities will be recruiting the organizing committee, developing the technical program and securing third-party funding necessary to support the travel of key speakers.

The responsibilities of ECI's "full service" staff include -- but are not limited to -- the following:

- Recommend, negotiate, contract and make substantial deposits for housing, meals, meeting space, A/V equipment and tours.
- Maintain web sites for the conference and for submission of abstracts.
- Publicize via electronic and print media.
- Administer all finances including grants, contributions and purchase orders. (ECI makes grant funds available as soon as a grant is approved.) There is no need for chairs to set up a conference bank account or file tax returns for their conference.
- Process all applications and registrations.
- Produce bound program/abstracts book.
- Contract for the publication of print or electronic proceedings, if any.
- Provide on-site staff during the conference.

For more information, please contact the ECI Director at Barbara@engconfintl.org