

Know Before You Go – Important Information for

Biochemical and Molecular Engineering XXIII

July 15, 2024

To: Biochemical and Molecular Engineering XXIII Conference
From: Barbara K. Hickernell, ECI Executive Director

On behalf of Engineering Conferences International and the conference chairs, **Michelle O'Malley** (University of California, Santa Barbara), **Brian Pflieger** (University of Wisconsin), and **Varnika Roy** (GSK), we look forward to your participation in this conference. **Beth Junker** is the ECI Technical Liaison for this conference and **Renee Smith** and **Kevin Korpics** will be the ECI on-site staff.

HOTEL INFORMATION:

[Royal Marine Hotel](#)

Marine Road, Dún Laoghaire
Dublin, A96 K063, Ireland
Tel: +353 1 230 0030

TRANSPORTATION FROM DUBLIN INTERNATIONAL AIRPORT

Taxis from [Dublin Airport](#) to Dun Laoghaire are readily available outside the Arrivals Hall.

For directions to travel from the airport to the hotel by train ([DART](#)), bus ([Aircoach](#), about 40 minutes) or driving please see [here](#). The hotel provides free parking.

CONFERENCE CHECK-IN AND SUNDAY SCHEDULE

ECI conference check-in begins at 12:30pm in the Pavilion Bar. Hotel check in time for bedrooms is 16:00. Opening conference remarks begin at 14:30 in the Carlisle Room followed by the first session. Dinner follows at 18:00 and the first Poster Session / Social Hour begins at 19:30 in the Martello Suite.

WEATHER

The long-term forecast calls for highs during the week around 65° F (19°C) and lows around 55° F (12° C). Occasional showers are predicted so please bring an umbrella. Check www.weather.com for the latest forecast.

EXCURSION

On Tuesday afternoon we will have an excursion to the [Guinness Storehouse](#). Buses will depart from the hotel promptly at 14:30. After the tour of the Guinness Storehouse, attendees will have a choice of returning via bus to the hotel or being dropped off at a central point in Dublin (1358 Dame Street, near Temple Bar neighborhood) for an evening on your own.

Please note that return transportation to the hotel will NOT be provided for attendees that choose to be dropped off in Dublin. Train service (DART) back to the hotel is convenient and inexpensive. **Information on public transportation back to the hotel from Dublin is available [here](#).**

The times for last trains differ based on the station you are returning from. Trains do not run 24/7 in Dublin. They usually operate 6am-12am and **the last trains depart central Dublin about 11:30pm.**

Dinner is “on your own” Tuesday evening.

SPEAKERS:

We expect that all presentations will use PowerPoint and we will have a computer projector as well as a laptop with Microsoft PowerPoint. Please bring your presentation on a memory stick for loading onto the ECI

computer. If you plan to use a Mac, please bring the necessary adapters. All presentations should be loaded the day prior to the session or no later than three hours before the session in which you are speaking begins. The students in charge of helping speakers load presentations on the conference laptop are **Maya Venkataraman** and **Joshua Dietrich**.

Be sure that you provide your session chair with a *brief* biography for introductions.

It is essential to the conference schedule that you keep to your given time (allowing at least 3 minutes for questions/discussion). Keeping in the tradition of these conferences, please be available during the conference for discussion and questions. Meals and social hours are perfect for discussion and questions.

POSTERS

As noted on the website, your poster should be no larger than 1.5 meters high and 1.0 meter wide (Portrait Style). Velcro will be provided to hang poster presentations. Posters should be mounted prior to the first poster session on Sunday at 19:30. Posters need to be removed before the conference concludes on Thursday, July 25.

MISCELLANEOUS: The following are a few housekeeping items:

- If you have special dietary needs (e.g., vegetarian, allergies, etc.) that you have not already informed us of when you registered, please contact [Renee Smith](#) prior to the start of the conference. The hotel does not guarantee that special dietary needs can be met if they are not informed at least three days prior to the conference.
- Dress: ECI conferences are casual.
- Audio, still photo and video recording by any device (e.g., cameras, cell phones, laptops, PDAs, watches) are prohibited during the technical sessions, unless the author and ECI have granted prior permission. The content is the property of the presenters and their employers.
- ECI will have student volunteers taking photos during the week for a slide show at the banquet. By participating in this conference, you have given your consent to this.
- [ECI Code of Conduct](#). We expect everyone to abide by the ECI Code of Conduct.
- Smoking is not allowed at any conference function.
- ECI will electronically distribute a conference evaluation/questionnaire on Thursday. Please complete and return it, as your comments are valuable to the current chairs, the future chairs in the series, and ECI.
- Internet – There is wireless Internet access throughout the hotel.

If you are having transportation difficulties and will be a late arrival, please either email or text Renee (1-805-570-5641) or Kevin (1-917-756-7513) so we can inform the hotel.

Have a safe trip and enjoy the conference!