Know Before You Go - Important Information for

International Hydrogen Conference: Understanding Hydrogen-Materials Interactions

September 17-21, 2023 Grand Summit Hotel, Park City, Utah

To: Participants in the International Hydrogen Conference

From: Barbara K. Hickernell, ECI Executive Director

On behalf of Engineering Conferences International and the conference chairs, May Martin (NIST, USA) and Jimmy Burns (University of Virginia), we are pleased that you are participating in this conference. Tressa D'Ottavio will be the ECI on-site manager. This note conveys several items that need to be brought to your attention.

HOTEL

The Grand Summit Hotel, Park City in Canyons Village (4000 Canyons Resort Drive, Park City, Utah 84098) is where the conference will take place and will house the vast majority of conference participants. Note that its mountain location is 5 miles from historic downtown Park City.

SUNDAY AND MONDAY MORNING SCHEDULE

Sunday conference check-In: Begins at 15:00 on Sunday (September 17) in the Grand Ballroom Lobby. The conference packet and fleece conference jacket will be distributed.

Please have something to eat before the opening plenary session at 18:30.

Monday morning: A continental breakfast is served from 07:15 am to 08:00 am in the Grand Ballroom Lobby and the technical session begins at 08:00 in the Kokopelli Grand Ballroom. (You may take your breakfast nibbles into the session room.)

COVID-19

Our community thrives by engaging with each other face-to-face (or mask-to-mask) but we wish to be safe in doing so.

Since as much as we would like the pandemic to be totally behind us, but it isn't, we suggest:

- All conference participants and guests self-test prior to the conference to assure as safe a conference environment as possible.
- That you bring some Covid home tests and masks with you. Should you test positive or feel unwell at any time during the conference please contact Tressa (+1-516-965-4015) so that she can assist you and notify the hotel.
- If you feel more comfortable wearing a mask (particularly at poster sessions where everyone is talking at close range), we encourage you to do so. Tressa will have some additional masks if you choose to wear one.

We cannot make guarantees but we can assure you that ECI will follow the health and safety guidance of health authorities, consult best practices in the meetings community, and try to provide as "normal" a conference as possible during these circumstances.

If you test positive once you arrive home, please contact us so that we may inform fellow participants.

CONFERENCE PROGRAM, APP and ABSTRACTS FILE:

There will be a modified printed program distributed at check-in that will contain the program (as of September

10), registrants, sponsors, and poster list. Note that the App will contain all updated information.

The main source of information (including all abstracts) is the conference app that can be used for a wide variety of purposes, including viewing the schedule, creating your own schedule, viewing the presenters list, photo sharing (highly encouraged), posting jobs, and much more. The instruction to access the app has been sent to you via email. The App will be updated throughout the conference.

Abstracts for oral and poster presentations, and the final program with participants list has been shared with you electronically. Although all this information will also be in the app, we recommend downloading the files prior to arrival. If you would like to have a hard copy on hand, please print it and bring with you to the conference.

TRANSPORTATION FROM THE SALT LAKE CITY AIRPORT

The transportation options are: Uber and Lyft-book ahead of time, if possible. Taxi-nofixed fares-approximately45-50 minutes-cost around \$100-or book through Welcome Pickups Bus (Line 07)-takes 1.25 hours-departs only twice daily <u>Hall Utah Transportationon</u> My Shuttle ProTrans Transportation and Shuttle Rental car-45 miles (about 50 minutes via 1-80 East)—directions below – parking on site

DRIVING DIRECTIONS FROM THE SLC AIRPORT

From the airport, take I-80 East through Salt Lake City (I-80 merges with I-15) You will now follow I-80 East through Parley's Canyon for about 15-20 minutes. Take Exit #145 Kimball Junction / Park City This exit is the main road that enters Park City and Canyons Village. You will be on SR-224. Follow SR-224 for three miles from the exit and take a right at the stop light onto Canyons Resort Drive. Continue a short distance to Canyons Village.

WEATHER

Please check a weather app before you leave; however, the average temperature in Park City September is 74°F (23°C) and the average low of 47°F (8°C). As this is a mountain location, be aware that the weather can change rapidly and you should be prepared. The is over 12 hours of daylight with typically less than a 20% chance of rain. (As of September 10, the highs are projected to be in the low 70sF and the lows in the low 40sF. Partly cloudy to mostly sunny days.

Bring a sweater or jacket for the conference room if the temperature is too cool for you.

SPEAKERS

We expect that all presentations will use PowerPoint and we will have a computer projector as well as a laptop with Microsoft PowerPoint. Slides should be the standard 4:3 aspect ratio. Please bring your presentation on a memory stick for bading onto the ECI computer. If you plan to use a Mac computer, please bring the necessary adapters. Our audio-visual graduate student is **Kshitj Vijayvargia** of the University of Illinois and he will assist speakers in bading their presentations on the conference laptop. Other students will be assisting in other tasks.

All presentations should be loaded the day prior to the session or no later than three hours before the session in which you are speaking begins.

The following advice is offered to speakers:

- The less clutter (institutional logos etc.) the better. No footnotes or headers.
- You will have a well-informed audience, so you can omit introductory slides. The audience can always ask questions.
- Ask not what you can put in but what you can leave out. The viewer can, at the most, take away one message from your talk.

- Use large fonts in the figures (including graphs) so that they can be read in one glance.
- Use color when it is effective, but sparingly.

Be sure that you have provided your session chair with a very brief biography for introductions.

It is vital to the conference schedule that you keep to your given time, allowing enough time (at least five minutes) for questions/ discussion. Keeping in the tradition of these conferences, please be available during the conference for discussion and questions.

POSTERS

- Your poster should be no larger than 1 meter wide and 1.5-meter-tall (Portrait Style).
- Tacks will be provided.
- Monday posters may be mounted as early as Sunday at 3:00 pm and must be removed by 4:00 pm
- Tuesday posters may be mounted starting at 4 pm on Monday and must be removed by 4 pm on Tuesday.
- Wednesday posters may be mounted starting at 4 pm on Tuesday and must be removed by 4 pm on Wednesday.

GUESTS WHO REGISTERED AND PAID TO JOIN THE CONFERENCE ACTIVITIES

- These guests can pick up their badges at check-in on Sunday. You must wear your badge in order to participate in the following functions:
- Hosted breakfast for registered guests at 9 AM on Monday.
- Monday's Welcome Reception (Sundial Pavilion 5:30 pm) with light dinner.
- Tuesday pick up a boxed lunch in the Sundial Pavilion and also attend the Banquet/Awards ceremony on Tuesday evening (Sundial Pavilion).
- More information will follow.

MISCELLANEOUS

The following are a few housekeeping items:

- Please wear your badge throughout the conference. The hotel staff may refuse entry to meals and the bartender may refuse service to those without a conference badge.
- The reverse side of your name is where we suggest you place your emergency contact information.
- If you have special dietary needs (e.g., vegetarian, allergies, etc.) that you have not already informed us of when you registered, please contact <u>Kathy Chan</u>prior to the start of the conference. The hotel does not guarantee that special dietary needs can be met if they are not informed at least three days prior to the conference.
- Dress: ECI conferences are casual. We discourage suits and ties.
- ECI is not responsible for pre/post conference reservations. You must contact the hotel directly.
- If you have not been in contact with the hotel to secure your pre/post reservations, we advise you to contact the hotel immediately at 1-855-548-0697 (8am 9pm, Mountain time).
- Audio, still photo and video recording by any device (e.g., cameras, cell phones, laptops, PDAs, watches) are prohibited during the technical sessions, unless the author and ECI have granted prior permission.
- Smoking is not allowed at any conference function.
- ECI will electronically distribute a conference evaluation/questionnaire on late Wednesday or early Thursday. Please complete and return it, as your comments are valuable to the current chairs, the future chairs in the series, and ECI.
- Guests/Accompanying Persons: If you bring a guest at the last moment, you must first see the ECI staff at check-in, pay for your guest, and then give the ECI proof of payment to the hotel.
- Internet There is wireless internet access.

If you are having transportation difficulties and will be a late arrival, please either email or text <u>Tressa D'Ottavio</u> (+1-516-965-4015) so we can inform the hotel.

Have a safe journey to Park City and enjoy the conference!