

Know Before You Go - Important Information for

Enzyme Engineering XXVI

An ECI Conference

May 22-27, 2022

**Marriott Hotel at Champions Circle
Dallas/Fort Worth, Texas**

May 17, 2022

To: Participants, Enzyme Engineering XXVI
From: Barbara Hickernell, CAE, ECI Executive Director

We are looking forward to your participation in this conference. Please read this note as there are items in it that may be helpful to you before your arrival at the conference. Please pay special attention to the highlighted information regarding our approach to precautions for your safety during the Covid-19 pandemic.

For those arriving from outside the U.S., we suggest that you visit both your airline's website and that of the US government for the latest Covid-19 testing requirements from the US government for those entering the US. This is important as the regulations are changing frequently. What I write today may not be in effect tomorrow. You may need a Covid-19 antigen test before you board your flight.

Our community thrives by engaging with each other face-to-face but we wish to be safe in doing so. Thus, safety is our first priority. We cannot make guarantees but we can assure you that ECI will strictly follow the health and safety guidance of health authorities, consult best practices in the meetings community, and try to provide as "normal" a conference as possible during these circumstances.

Prior to registering, all conference participants and their guests submitted proof of full vaccination and agreed to properly wear masks (except when giving a presentation or actively eating or drinking) and social distance. Please continue to wear your mask. Your conference material will include a KN95 mask and the ECI staff has access to additional ones should you need them.

Our room sets will be structured to allow for the physical separation of participants. Please employ social distancing in informal settings. The cleaning and sanitation in the hotel will be robust.

We suggest that you bring a home test kit with you. Should you feel unwell at any time during the conference, please call Tressa (cell phone: +1-516-965-4015) or email her (tressa@engconfintl.org). If you test positive, please let us know immediately and stay in your room. We will notify the hotel. If you test positive once you arrive home, please contact us so that we may inform fellow participants.

The reverse side of your name badge (distributed at the conference) is where we suggest that you place emergency contact information.

We require all participants to provide a working mobile phone number to ECI (you may email yours to tressa@engconfintl.org) in case we need to notify participants that contact tracing is required.

As we respect your privacy, we will dispose of your vaccination information/official identification and mobile phone number after the meeting.

Conference Hotel: [The Dallas/Fort Worth Marriott Hotel and Golf Club](#)
3000 Championship Parkway, Roanoke, TX 76177 (Phone: 1-817-961-0800)

Note that check-in time is 15:00 and check-out time is noon. Luggage will be stored if your room is not yet available upon your arrival.

Transportation from DFW Airport:

The hotel is 23 miles from the airport. The hotel does not provide a shuttle.

Taxi service is available on the lower level of Terminals A, B, C, D and E. There is a DFW Airport Guest Assistant at taxi stands between 8 am and midnight to help control the flow. If you should have a special request for a taxi after midnight, please call +1-972-973-4061.

App-based transportation network providers (e.g., Uber, Lyft, INGZ and Alto) are located at the upper level curbside of each terminal.

If you rent a car, free parking is available at the hotel.

Sunday conference check-in: Begins at 15:00 in the Trinity Ballroom Foyer and will be followed at 17:00 by the opening plenary in Trinity Ballroom. Dinner will begin at 19:00 in The Paddock.

Meals: Reminder that Wednesday dinner is on your own.

Monday morning: The first technical session begins at 08:30 in Trinity Ballroom.

Weather: Temperature highs are expected to be in the mid-80s °F (29° C) and lows in the mid-60s °F (18°C) during the conference week. Please check www.weather.com for an update before you pack. In any case, we advise that you bring sunscreen and a sweater or jacket for the meeting room.

Speakers: We expect that all presentations will be on PowerPoint and we will have a computer projector as well as a laptop with Microsoft PowerPoint. Please bring your presentation on a memory stick for loading onto the ECI computer and load it onto the conference computer well prior to the start of the session (preferably the day before). Be sure that you have provided your session chair with a **brief** biography for your introduction. You will have a well-informed audience, so you can omit introductory slides. The audience can always ask questions. Use large fonts in the figures (including graphs) so that they can be read in one glance.

It is essential to the conference schedule that you keep to your given time - and be certain that you allow enough time for questions/discussion. Keeping in the tradition of these conferences, please be available during the conference for discussion and questions. Meals and social hours are perfect for discussion and questions.

Our audio-visual graduate student is **Shelby Anderson** and she will assist speakers in loading their presentations on the conference laptop.

Enzyme Engineering Award: Congratulations to **Uwe Bornscheuer** who will present the award lecture on Thursday evening.

Dress: ECI conferences are casual.

Electricity: If you are coming from outside North America, please be certain to bring the proper electrical adapter for your electrical appliances.

Poster Presenters: The posters should be hung by noon on Monday. Posters should be no more than 1.5 m high x 1.0 m wide. The poster session is scheduled for Monday after dinner; however, posters will be available for viewing from Monday evening through Thursday lunch. Please remove your poster on Thursday afternoon before the banquet.

Guests/Accompanying Persons: If you decide to bring a guest at the last moment, please email [Kathy](#) to arrange for payment.

Internet access: There is complimentary wireless access in the hotel

Miscellaneous: The following are a few housekeeping items that you need to be aware of:

- If you have special **dietary needs** (e.g., vegetarian, allergies, etc.) that you didn't communicate to Kathy when you registered, please do so now so that we can give the hotel this information. All those with special needs meals will be given a card to identify themselves to the wait staff.
- If your arrival or departure date should change prior to the conference, please notify [Kathy Chan](#) so that she can notify the hotel.
- A brief electronic evaluation form will be distributed on Thursday or Friday during the conference. Please complete it as your comments will be very useful to the planners of the next conference in the series. If you wish to volunteer to be part of the organizing team for the next conference, you may make your intentions known on this form.
- If you require **photocopying**, please make your arrangements at the hotel desk - the cost will be billed to your room incidentals.

As a courtesy to conference participants, we request that all mobile phones be turned off (or to "vibrate") during the technical sessions. If it is necessary to use your mobile phone, we request that you step outside the meeting room to an area that will not disturb other attendees. As usual, all conference functions are smoke-free.

Jeff Moore is the technical liaison from the ECI Conferences Committee and **Tressa D'Ottavio** is the ECI site manager. We thank the conference chairs, **Andy Bommarius** (Georgia Institute of Technology, USA), **Vesna Mitchell** (Codexis, USA) and **Doug Fuerst** (GSK, USA) who put in a great deal of effort to produce this program.

Last minute questions?

Email [Kathy Chan](#). If you need to contact the ECI staff from Friday onwards, you can text or call **Tressa D'Ottavio** at 1-516-965-4015.

We wish you all an intellectually stimulating, productive and enjoyable conference.