

## Know Before You Go

### SINGLE USE TECHNOLOGIES V: **Building the Future**

March 15, 2022

To: Participants – **SINGLE USE TECHNOLOGIES V**  
From: Barbara Hickernell, CAE, ECI Executive Director

We are looking forward to your safe participation at the **SINGLE USE TECHNOLOGIES V** conference. This note conveys a number of items for your attention. Please pay special attention to the highlighted information regarding our approach to precautions for your safety during the Covid-19 pandemic.

**We suggest you to test yourselves in the 48 hours prior to arrival either with an antigen test or a PCR test. A home test is acceptable. For those arriving from outside France, please check with your airline regarding Covid-19 regulations as many regulations were lifted on March 14. The Marseille Airport website has information on testing facilities there.**

*Our community thrives by engaging with each other face-to-face but we wish to be safe in doing so. Thus, safety is our first priority. We cannot make guarantees but we can assure you that ECI will strictly follow the health and safety guidance of health authorities, consult best practices in the meetings community, and try to provide as “normal” a conference as possible during these circumstances.*

*Prior to registering, all conference participants and their guests submitted proof of full vaccination and agreed to properly wear masks (except when giving a presentation or actively eating or drinking) and social distance. Please continue to wear your mask. Your conference material will include a KN95 mask and the ECI staff has access to additional ones should you need them.*

*Our room sets will be structured to allow for the physical separation of participants. Please employ social distancing in informal settings.*

*Should you feel unwell at any time during the conference, we plan to have a limited number of rapid Covid antigen tests available. You may call my cell phone (1-914-484-7349) and we will drop one off at your room. If you test positive, please let us know immediately and stay in your room. We will notify the hotel regarding your self-quarantine. If you test positive once you arrive home, please contact us so that we may inform fellow participants.*

***We ask all participants to provide a working mobile phone number to ECI (you may email yours to [Kathy@engconfintl.org](mailto:Kathy@engconfintl.org)) in case we need to notify participants that contact tracing is required.***

*As we respect your privacy, we will dispose of your vaccination information/official identification and mobile phone number after the meeting.*

**Hotel Information:** InterContinental Hotel Marseille Dieu (1 rue des Belles Ecuelles, 13002 Marseille, France)  
Tel: +33-4-13-42-42-42; [Marseille.intercontinental.com](http://Marseille.intercontinental.com)

Note that check-in time is 3 pm and check out time is noon. If your room is not available for occupancy when you arrive, the hotel will have a room for your luggage.

**Airport Transfer:** Taxis and Ubers are readily available at the Marseille Airport.

**Sunday Preconference Workshop:** **Basics of environmental sustainability for bioprocess and plastics.** This workshop will be held from 14:00 – 18:00 on Sunday, March 20.

**Conference check-in:** Conference check-in will be held from 13:00 - 18:00 on Sunday, March 20 in the ECI secretariat room (signs will point the way).

**Sunday schedule:** After the workshop there will be a welcome drink at 6 pm followed by opening remarks from the conference chairs, the keynote address and dinner.

On Monday there will be an additional conference check-in period from 08:15 – 08:30 in the ECI office. The technical session begins at 08:30.

Reminder: Please wear your conference badge throughout the conference as this identifies you to other conference participants, hotel staff, and will also admit you to meals.

**Speakers:** Our standard equipment is a computer projector and a PC laptop for PowerPoint presentations. Please bring your presentation on a USB key/flash drive. Our audio-visual graduate students are **Gergana Atanasova** and **Carme Rioli Fiol** and they will assist speakers in loading their presentations on the conference laptop.

Be sure that you have provided your session chair with a *brief* biography for introductions.

It is essential to the conference schedule that you keep to your given time, allowing enough time for questions/discussion. Keeping in the tradition of these conferences, please be available during the conference for discussion and questions. Meals and social hours are perfect times for discussion and questions.

**Poster Presenters:** The poster boards will be available for hanging presentations on Monday morning. Posters should be no more than 1.0 m W x 1.5 m H. Please try to have your poster ready for display by Monday morning. The first poster session is scheduled for Monday at 17:00. Please remove your poster on Wednesday coffee break

**Internet Access:**

The hotel offers free wireless internet. (We suggest bringing your own laptop and bring a network cable if you plan to work in your room as the hotel has a limited supply.) Don't forget your electrical adapter if you don't normally use the EU configuration.

**Guests:** If you bring a guest at the last moment, your guest must bring both proof of being fully vaccinated and be wearing a mask. You must first see the ECI staff at check-in, pay for your guest, and then give ECI proof of payment to the hotel.

**Walking tours of Marseille on Tuesday, March 22:** On Tuesday morning please meet at 09:00 AM at main entrance of the hotel. . There will guides waiting for us to take us on a walking tour of Marseille. Please wear comfortable shoes.

**Post Conference Tour** of Sartorius facilities: Please email Kathy Chan ([kathy@engconfintl.org](mailto:kathy@engconfintl.org)) if you wish to participate in this tour which will take place after lunch on Wednesday, March 23.

**Weather:** You can expect a mixture of sun and clouds with high temperatures in the low 60s F and lows in the mid 40s F.

**Early Arrivals:** Please contact Kathy Chan ([Kathy@engconfintl.org](mailto:Kathy@engconfintl.org)) for to make pre or post conference room reservations.

**Miscellaneous:**

- If you have any food allergies that you didn't communicate to us on your registration form, please be sure to inform Kathy Chan immediately so that she can update the information that has been sent to the hotel ([Kathy@engconfintl.org](mailto:Kathy@engconfintl.org))
- ECI conferences are informal and we discourage suits and ties. Casual dress is preferred.
- An electronic conference evaluation/questionnaire will be sent out Wednesday. Please complete and return it as your comments will be very useful to ECI and the chairs of future conferences in this series. Please use this form to suggest topics for other conferences which may benefit from the ECI format.
- Smoking is not permitted at any conference functions.
- We ask you to turn off (or turn to vibrate) your cell phone during technical sessions.
- Audiotaping, videotaping and photography of presentations are prohibited.

We thank the conference chairs **Magali Barbaroux** and **Martina Micheletti** who have put together an excellent program. .

**Beth Junker** is the technical liaison representing ECI. **Tressa D'Ottavio** and I (**Barbara Hickernell**) are the site managers for this conference. For urgent matters (especially if your transportation plans change), please notify me (cell phone: 1-914-484-7349) or Tressa (cell phone: 1-516-965-4015).

Should you have any last-minute questions, please email Kathy Chan: ([Kathy@engconfintl.org](mailto:Kathy@engconfintl.org)).

I wish you all an enjoyable, intellectually stimulating, and productive conference.

Barbara Hickernell